



CHSP RFP Workshop

Previously Funded Agencies

March 1 and 2, 2022

DIVERSITY, EQUITY & INCLUSION (DEI)

- New application questions
- Board composition
- UPHS agency self-inventory is a resource
- DEI Training:
 - Mandatory training for Executive Directors & CEOs (Board Chairs optional)
 - March 7 still available- 10:00 a.m. - 12:00 p.m. at the Leon County Main Library (200 W Park Ave)
- Citizen Review Team volunteers - DEI integrated into mandatory workshop later this spring

CHSP TEAMS

1-Children's
Services

2-Community
Support Services

3-Service for
Persons with
Disabilities

4-Basic Needs &
Emergency
Services

5-Family Support
Services

6-Health Services

7-Senior Services

8-Youth
Recreation,
Character Building
& Mentorship

9-Youth Education
Employment &
Training

10-Promise Zone
Services

11-Homeless
Services

New

UNIFORM GOALS, OUTCOMES & PERFORMANCE METRICS

- Partnership with FSU Askew School of Public Administration & Policy
- Approved by County and City Commission following feedback and support of CHSP Agencies
- Uniform Performance Measures
 - Six (6) Service Goal Categories
 - 12 Common Outcome
 - 16 Common Performance Metrics
- Team 11 (Homeless Services) will use BBCoC metrics

REUBIN O'D. ASKEW SCHOOL OF PUBLIC ADMINISTRATION & POLICY

Dr. Gary VanLandingham

Dr. Linda Schrader

Dr. David Berlan



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SERVICE GOALS

Support healthy families

Support individuals and families in crisis and emergency situations

Enhance quality of life for persons with disabilities

Improve healthcare for vulnerable populations

Enhance quality of life for elders

Strengthen academic performance and reduce risk factors for at-risk youth (K-12)

COMMON OUTCOMES

Improve early childhood development and achieve developmental milestones

Improve academic achievement

Improve youth behavior and positive life outcomes

Secure and maintain employment

Support family safety and self-sufficiency

Improve access to health and supportive services (including physical, dental, & mental health)

Secure and maintain stable housing

Support emergency recovery

Expand access to legal representation

Provide nutritional stability

Support social connection and physical activity

Provide caregiver support

COMMON PERFORMANCE METRICS

Youth with improved childhood development assessment score and/or meeting developmental milestones

Students promoted to next grade (Kindergarten ready / K-12)

Students completing high school and enroll in postsecondary education

Youth residing in at-risk neighborhoods have reduced negative outcomes (disciplinary and delinquency incidents, teen pregnancy, substance abuse, gang involvement)

Youth developing management and self-protection skills

Persons in at-risk neighborhoods receiving safety net and supplemental education services (households/youth)

Persons obtaining/retaining employment (parents/youth)

Persons obtaining/maintaining stable housing (households/youth/elders)

Persons linked to service provision

Persons receiving emergency needs support (households/youth)

Persons with legal needs met

Persons receiving nutritional supports

Persons receiving improved access to health, mental health, dental services, and supportive services

Persons gaining self-sufficiency skills to manage disability and health issues

Elders receiving social supports to manage health care risks and end-of-life decisions

Caregivers receiving respite supports

ASKEW SCHOOL TECHNICAL SUPPORT



Available to:

- Answer clarifying questions
- Schedule a follow-up Q&A session
- Design projects to build measurement capacity or other needs

Unavailable to:

- Review individual proposals, assist with editing or revisions, or otherwise interfere with individual organizations' applications





FOLLOW UP PROJECTS

- Graduate student led and faculty supervised projects, usually built into classes
- Can be team or solo projects, and serve the needs of a single or multiple agencies
- When built into courses, have usually not required labor costs to be covered
- Course options:
 - Summer 2022: Independent sector
 - Fall 2022: Capstone projects, Program Evaluation, Managing Nonprofit Organizations
 - Spring 2023 and later: Capstone projects, others TBD



UNIFORM GOALS, OUTCOMES & PERFORMANCE METRICS

- Technical assistance will be provided to agencies to develop and strengthen their data models
- Report on one or more Common Performance Metrics quarterly
- CHSP staff can assist agencies with reporting on metrics
- Agencies may still report on measures unique to their programs

NEW HOMELESS SERVICES TEAM

- New Team 11 approved by City and County Commissions in July 2021
- Administered in partnership with Big Bend Continuum of Care (BBCoC)
- Programs addressing homeless services previously funded through other CHSP categories will now apply through Category 11.

NEW HOMELESS SERVICES TEAM

Prioritization will be given to applicants that effectively demonstrate how their proposed projects will:

- Decrease chronic homelessness
- Decrease the length of time someone experiences homelessness
- Decrease returns to homelessness
- Integrate racial equity planning considerations in the implementation and use of homeless services resources
- Increase collaboration efforts to address needs of special populations

NEW HOMELESS SERVICES TEAM

Eligible services include:

- Homelessness Diversion & Prevention
- Street Outreach
- Shelter Operations
- Essential Services
- Permanent Supportive Housing
- Rapid Rehousing

Funded agencies must become a member of BBCoC, participate in the BBCoC Coordinated Entry System and to use the Homeless Management Information System (HMIS) for data reporting.



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TEAM II GOALS, OUTCOMES & PERFORMANCE METRICS

Goal: Reduce homelessness

Outcomes:

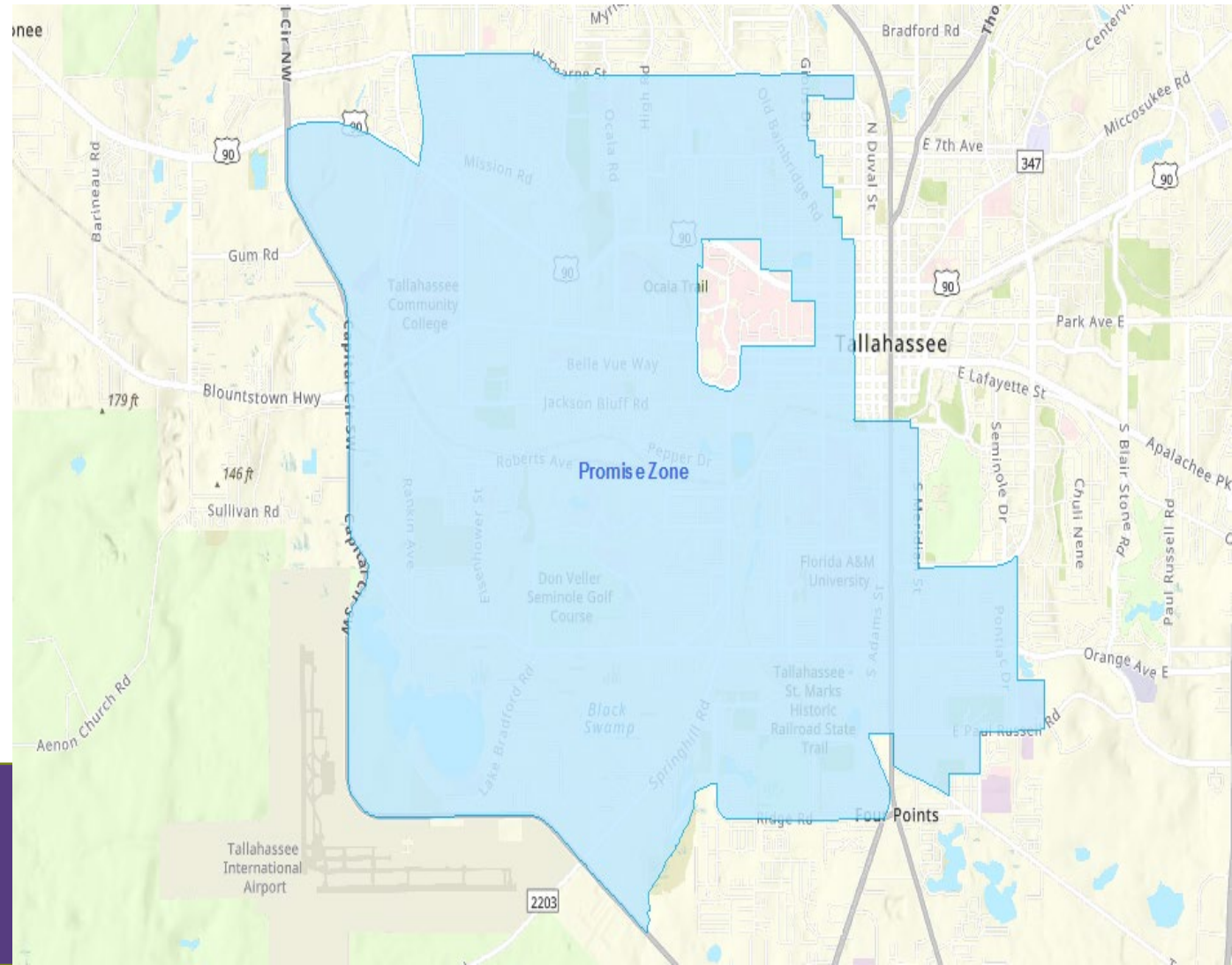
- Homelessness is rare, brief and nonrecurring.
- Persons experiencing homelessness obtain permanent housing quickly.
- Chronically homeless persons obtain permanent supportive housing.
- Adequate temporary shelter is provided.

Uniform Metrics:

- Length of time persons remain homeless
- Persons experiencing homelessness are connected to housing and supportive services
- Persons experiencing homelessness obtain employment and increase income
- Persons retaining housing through homelessness prevention services
- Persons experiencing homelessness obtaining and retaining permanent housing

PROMISE ZONE FUNDING – NEIGHBORHOOD FIRST PLAN ALIGNMENT

- The Promise Zone was created to address multiple community revitalization challenges in a collaborative way.
- Programs funded in this category must serve residents in the census tracts that define the Promise Zone and provide direct client services in at least one of the following human service categories: 1) Youth Services, 2) Family Services, 3) Employment, Training and Placement Services, and 4) Health Services



PROMISE ZONE FUNDING – NEIGHBORHOOD FIRST PLAN ALIGNMENT

- The Promise Zone (PZ) includes the neighborhoods of Greater Bond, Frenchtown and Griffin Heights.
- The City Commission adopted Neighborhood First Plans for those three neighborhoods developed by residents in the community to address poverty and inequity.
- Funding will be prioritized for programs that align with one or more of the Neighborhood First Plans.
- The Neighborhood First Plans can be found at the following link:
<https://www.talgov.com/neighborhoodservices/neighborhoodfirst.aspx>
- Programs applying for PZ funding must identify the priority areas, strategy and action items within the Neighborhood First Plan to be addressed.



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PROCESS AND TIMELINE

- Applications due March 25, 5pm
- Website: www.chsportal.org
- Staff conduct technical review of applications for eligibility
 - March 25- April 6
- CRT recruitment and training – March and April
- Staff develops the agency presentation schedule, notifies agencies – April
- Agency Presentations (virtual)- May 3 - June 14

PROCESS AND TIMELINE

- Award letters released- July
- Deadline for appeals hearing- July
- Appeals hearing- July
- City/County Commission agendas- adoption of final recommendations-
September

AGENCY PRESENTATIONS

- Virtual
- CHSP staff will develop and distribute the presentation schedule and arrange virtual meeting logistics.
- **If using Power Point slides or other visual aids, please upload them (PDF) to the CHSP portal in the “Notes and Communications” section 2 business days prior to the agency’s scheduled presentation.**
- See Appendix A of manual for tips on effective program presentations.

AGENCY PRESENTATIONS

Presentation Site Review Format Based on Number of Programs Submitted for Review

Number of Programs for Review	Presentation Format
Applying for three (3) or fewer programs	Program review: 15 minutes, Budget: 5 minutes, Q/A: 10 minutes
Applying for four (4) or more programs	Program review: 20 minutes, Budget: 10 minutes, Q/A: 15 minutes

PROGRAM PRESENTATION REQUIREMENTS

- Clearly document the need for the program, including providing local and current information detailing the prevalence of the social problem that the program proposes to address.
- Provide an overall description of the program that includes demographics, program activities, operation (days/times/location), staffing, program design justification, partnerships.
- Highlight the program's client outcomes accomplished in FY 2020/2021; and discuss the program's progress in meeting the anticipated outcomes during the current fiscal (2021/2022). If applicable, provide data on the program's Social Return on Investment (SROI).
- Highlight how the organization internalizes and operationalizes Diversity, Equity, and Inclusion through policies, programs, and trainings for staff and agency leadership.
- If this is a new program, discuss the program's anticipated client outcomes and Social Return on Investment (SROI).
- If the agency received a programmatic finding from the CRT in the last funding cycle (2020/2021-2021/2022), discuss the agency's progress toward correcting the applicable finding.



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BUDGET PRESENTATION REQUIREMENTS

- Describe the program's budget by detailing the specific sources of income and expenditures. Focus this discussion on the **proposed fiscal year budget**.
- If the agency and/or program has experienced significant budget changes, please explain.
- Provide a fiscal explanation of how the CHSP funds will be used to support the program's implementation.
- If you are requesting a funding increase compared to the program's current CHSP funding level, provide a justification for your request.
- Specify how the lack of (or reduction of) CHSP funds will impact the program, its participants, and the community.
- If there are serious concerns, particularly findings, noted in the agency's audit, demonstrate how the agency has corrected or is currently addressing those concerns/findings.
- **Optional:** Summarize the overall agency budget by detailing the specific sources of income and expenditures, including administrative/fundraising costs. Focus this discussion on the projected budget.

AGENCY REPORT CARD & ASSESSMENT GUIDE

- CHSP staff will prepare a “Report Card” for each application to inform CRT volunteers of agency/program eligibility and completeness of the application.
 - The report card will also inform CRT volunteers about program performance, budget performance and timeliness for previously funded agencies.
- CRT volunteers complete an assessment guide form for each application, rating programs on:
 - Program Justification
 - Program Design
 - Diversity, Equity & Inclusion
 - Board Oversight & Governance
 - Financial Management
 - Program Administration

APPEALS PROCESS

- A request for an appeal must include documented evidence that the funding request was inappropriately denied or reduced due to gross misconduct, error, or misinterpretation by the Citizens Review Team; a denial or reduction of the funding request alone is not a sufficient condition to appeal.
- **Only agencies that were awarded CHSP funding in FY 2020/2021 – 2021/2022 are eligible to participate in the appeals process.**
- Requests for an appeals hearing must be submitted in writing to the CHSP staff within the timeframe designated in the CHSP award letter.
- If an appeal is granted, a hearing will be scheduled within a reasonable timeframe to review all significant issues concerning the appeal.
- An independent Appeals Committee, consisting of CRT team leaders and members, will be appointed. No member of the appealing agency's original CRT can serve on the Appeals Committee.
- The CHSP staff is available to provide technical assistance.
- The decision rendered by the Appeals Committee is final.

CONTACTS

FSU Askew School of Public Administration and Policy

(assistance with goals, outcomes, performance metrics)

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Dr. David Berlan



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(assistance with program application)

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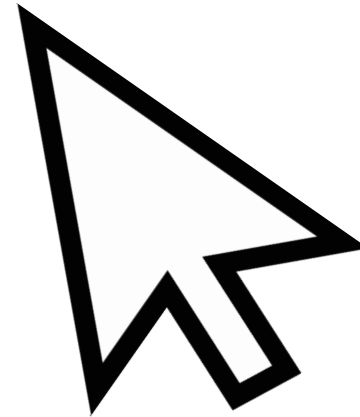
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CHSP PORTAL OVERVIEW & APPLICATION REVIEW

CHSP Portal: www.chspportal.org



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